

CITY OF STEINBACH
Regular Council Meeting
March 21, 2023

MINUTES

1. Minutes of the Regular Council Meeting of City of Steinbach Council held on Tuesday, March 21, 2023 at City of Steinbach Council Chambers.
2. Mayor Earl Funk called the meeting to order at 7:30 p.m., with the following members of Council present: Councillors Jac Siemens, Damian Penner, Jake Hiebert, Susan Penner, and Michael Zwaagstra. Also present: City Manager, Troy Warkentin, Manager, Corporate Services, Adam Thiessen, Senior Manager, Finance, Brian Hrehirchuk and City Clerk, Amanda Dubois.
3. Councillor Damian Penner opened the meeting.
- R23-050 4. Councillor S. Penner, Councillor B. Hiebert RESOLVED that the agenda be adopted.

-Un. Carried-
- R23-051 5. Councillor D. Penner, Councillor M. Zwaagstra RESOLVED that the minutes of the March 7, 2023 Regular Council Meeting be approved.

-Un. Carried-
- R23-052 6. Councillor J. Hiebert, Councillor B. Hiebert RESOLVED that the City of Steinbach give third reading to By-Law 2220, Local Improvement Plan 2023-01, Fire Department Ladder Truck.

-Un. Carried-
7. Council Meeting recessed and Public Hearing was called to order at 7:40 p.m., by Mayor Funk. Public hearing was to consider the City of Steinbach 2023 Financial Plan.
 - 7.1 2023 Financial Plan
 - 7.2 Brian Hrehirchuk, Senior Manager, Finance, presented the 2023 Financial Plan. Mr. Hrehirchuk provided information on the annual budget cycle and that City Council, Management and staff have been working on the budget for several months, with Council providing comments at the final review in November.
 - 7.3 Mr. Hrehirchuk presented the budget proposing a municipal property tax rate of 13.7 mills for 2023.
 - 7.4 Mr. Hrehirchuk provided information on what to expect for 2023 Expenses Programs and Projects and Debt that make up the 2023 budget:
 - \$43.5 million for new capital improvements:
 - Events Centre Construction
 - \$23.8 million capital renewal program for the replacement of equipment and infrastructure:
 - Loewen Boulevard and PTH 12 North
 - Lift Station #2 upgrade
 - Park Road West upgrade
 - 7.5 Mr. Hrehirchuk provided that the City of Steinbach is in receipt of the Notice of Tax requirements for the Hanover School Division in accordance with Section 187 of The Public Schools Act, under Section 188 for 2023 the amount to be raised by tax levy is \$13,597,855.00.
 - 7.6 Mr. Hrehirchuk provided that the City of Steinbach is in receipt of the Notice of Tax requirements for the Manitoba Education and Training - 2023 Education Support Levy in accordance with sections 182 and 183 of The Public Schools Act, 2024 Other Property to be raised by tax levy is \$3,096,420.00.

7.7 Mr. Hrehirchuk, provided that the projected 2023 Municipal property tax mill rate would have a decrease of 2.8% being 13.7 mills. There is a 4% increase to utility rates, pending approval by the Public Utilities board, a 2.7% increase for residential garbage collection rates, and an overall 2.5% fee increase for land use applications and permits. The combined residential mill rate will be 25.686, combined commercial mill rate will be 33.826 for 2023.

7.8 Mr. Hrehirchuk provided a long term overview for expected requirements in future years.

7.9 Mr. Hrehirchuk completed his presentation at 7:50 p.m.

7.10 Mr. Hrehirchuk was prepared to answer questions of council.

7.11 There was no one present with questions or concerns at the meeting.

7.12 Mayor Funk thanked Mr. Hrehirchuk for a well prepared presentation.

7.13 There being no further discussion the Public Hearing closed and the Council meeting opened 7:51 p.m., and the following resolutions resulted.

R23-053 8. Councillor M. Zwaagstra, Councillor J. Hiebert
WHEREAS Section 162 of The Municipal Act, SM 1996, c.58 states:
“Every council must adopt a financial plan for each fiscal year in a form approved by the minister and consisting of (a) an operating budget; (b) a capital budget; (c) an estimate of operating revenue and expenditures for the following fiscal year; and (d) a five year capital expenditure program.”
NOW THEREFORE BE IT RESOLVED that the financial plan for the City of Steinbach for the year 2023 as set out in the manner and form approved by the Minister be and the same is hereby adopted, and that the said plan information shall be incorporated in and form part of the 2023 Tax Levy By-Law.

-Un. Carried-

R23-054 9. Councillor M. Zwaagstra, Councillor D. Penner RESOLVED that the City of Steinbach give third reading to By-Law 2221, Local Improvement Plan 2023-02, Lift Station No. 2 Upgrade - 330 Loewen Boulevard.

-Un. Carried

R23-055 10. Councillor S. Penner, Councillor B. Hiebert RESOLVED that the City of Steinbach give third reading to By-Law 2222, Local Improvement Plan 2023-03, Barkman Avenue and Penner Street renewal.

-Un. Carried

11. Troy Warkentin, City Manager, reported that the City has received The 2022 *Steinbach Annual Traffic Count Program*, as submitted by WSP Canada Inc. The traffic count and analysis program were conducted at 21 intersections in Steinbach. The traffic counts were conducted on Thursday, October 20, Friday October 21, Thursday October 27 and Friday, October 28 during the weekday peak period from 3:00 p.m. to 6:00 p.m. The study also includes discussion on the signal warrants analysis and pedestrian control warrants at the unsignalized intersections.

11.1 Mr. Warkentin Highlighted the following sections:

- 1) Traffic volume trends
- 2) Traffic signal warrant analysis
- 3) Recommendations

- Recommendations for Unsignalized Intersections

- Signals are warranted at the intersection of PTH 52 West and Giesbrecht Street. Signalization would improve the critical movement (northbound) LOS from F to B in the weekday p.m. peak hour.

- Recommendations for Signalized Intersections

- Signal timing changes could provide some improvement LOS in the weekday p.m. peak hour at the intersection of PTH 12 North hand Park Road West/East, with overall delay decreasing by 14 seconds. The critical through movement LOS would improve from F to D, reducing delay by 52 seconds, and the critical turning and cross-street movement LOS would improve from F to E.

11.2 It was noted that copies of these annual reports are provided to the Province of Manitoba Infrastructure (MI).

11.3 The Steinbach Annual Traffic Count Program was acknowledged by City Council and discussion and resolution followed.

R23-056 12. Councillor J. Siemens, Councillor J. Hiebert
RESOLVED that the City of Steinbach forward a copy of the Steinbach Annual Traffic Count Program report (dated March 8, 2023) to Manitoba Infrastructure;
BE IT FURTHER RESOLVED that the City of Steinbach request Manitoba Infrastructure review the recommendations as outlined for signalized and unsignalized intersections.

-Un. Carried

R23-057 13. Councillor S. Penner, Councillor D. Penner RESOLVED that the City of Steinbach award Park Road West Extension project to Friesen Hauling Ltd. in the amount of \$1,970,097.00 (plus applicable taxes).

Other Tenders received:
Maple Leaf Construction Ltd. \$2,125,645.00
Diamond Construction \$2,298,000.00
Bayview Construction Ltd. \$2,316,200.00
Wintec Building Services Inc. \$2,899,842.05

-Un. Carried-

R23-058 14. Councillor M. Zwaagstra, Councillor J. Siemens RESOLVED that the City of Steinbach award the Barkman Avenue / Penner Street / Asphalt Overlay Program project to Maple Leaf Construction in the amount of \$3,445,402.00 (plus applicable taxes).

Other Tenders received:
Accurate HD Ltd. \$4,177,432.00

-Un. Carried-

R23-059 15. Councillor D. Penner, Councillor J. Hiebert RESOLVED that the following accounts be approved for payment:

Accounts Payable (March 15, 2023) \$511,066.18
Bi-weekly Pay Period No. 6 (March 14, 2023) \$276,948.15

-Un. Carried-

R23-060 16. Councillor S. Penner, Councillor J. Hiebert RESOLVED that the Building Permits as issued during the month of February 2023 be accepted. (list attached)

-Un. Carried-

R23-061 17. Councillor B. Hiebert, Councillor D. Penner RESOLVED that the City of Steinbach accept the following approved excavator's licences as issued by the Operations Department.

Lic. No. 23-03 - Diamond Construction - Tim Giesbrecht - Utilities/Construction
Lic. No. 23-06 - Southwood Ventures Inc. - Kas Wiens - Sewer & Water
Lic. No. 23-07 - Fehr Leveling & Excavating Inc. - Jon Fehr - Sewer & Water
Lic. No. 23-09 - JR Sewer & Water. - Jody Reimer - Sewer & Water

-Un. Carried-

R23-062 18. Councillor D. Penner, Councillor M. Zwaagstra RESOLVED that the City of Steinbach give third reading to By-Law 2218, being a Public Reserve closing - Acres Drive.

-Un. Carried-

- R23-063 19. Councillor B. Hiebert, Councillor J. Siemens
WHEREAS the City of Steinbach Rezoning By-Law 2217 has been referred to The Municipal Board;
AND WHEREAS The Municipal Board has scheduled a public hearing for April 12, 2023, April 13, 2023 (if required) and April 14, 2023 (if required);
BE IT RESOLVED that City Manager, Troy Warkentin and City Planner, Lacey Gaudet, be delegated to represent the City of Steinbach at The Municipal Board hearing scheduled for April 12, 2023, April 13, 2023 (if required) and April 14, 2023 (if required);
-Un. Carried-
20. Correspondence and a Grant Funding Announcement from the Minister of Municipal Relations was acknowledged.
Received as information.
21. Correspondence and a Funding Announcement from the Minister of Natural Resources and Northern Development was acknowledged.
Received as information.
22. Correspondence and a request for a letter of support from Recreation Manitoba was acknowledged.
Received as information.
23. Minutes of the Seine Rat Rosseau Watershed District of December 20, 2022, January 16, 2023, January 16, 2023, January 23, 2023 and February 7, 2023 were acknowledged.
Received as information.
24. Councillor S. Penner, Councillor B. Hiebert RESOLVED that the meeting be adjourned.
-Un. Carried-

Time of adjournment: 8:32 p.m.

*ad

Mayor

City Manager