

CITY OF STEINBACH  
Regular Council Meeting  
October 17, 2023

MINUTES

1. Minutes of the Regular Council Meeting of City of Steinbach Council held on Tuesday, October 17, 2023 at City of Steinbach Council Chambers.
2. Mayor Earl Funk called the meeting to order at 7:30 p.m., with the following members of Council present: Councillors Jac Siemens, Bill Hiebert, Damian Penner, Jake Hiebert, Susan Penner and Michael Zwaagstra. Also present: City Manager, Troy Warkentin, Manager, Corporate Services, Adam Thiessen and City Clerk, Amanda Dubois.
3. Councillor Damian Penner opened the meeting.
- R23-205 4. Councillor S. Penner, Councillor B. Hiebert RESOLVED that the agenda be adopted.  

-Un. Carried-
- R23-206 5. Councillor J. Hiebert, Councillor D. Penner RESOLVED that the minutes of the October 3, 2023 Regular Council Meeting be approved.  

-Un. Carried-
- R23-207 6. Councillor B. Hiebert, Councillor J. Hiebert RESOLVED that the following accounts be approved for payment:

Accounts Payable (October 11, 2023)	\$ 2,930,901.54
Monthly Pay Period No. 10 (October 5, 2023)	\$ 51,312.80
Bi-weekly Pay Period No. 21 (October 11, 2023)	\$ 305,384.80

-Un. Carried-
- R23-208 7. Councillor M. Zwaagstra, Councillor D. Penner, RESOLVED that the Financial Statements ending September 30, 2023 be accepted.  

-Un. Carried-
- R23-209 8. Councillor S. Penner, Councillor J. Hiebert RESOLVED that the building permits as issued during the month of September 2023 be accepted. (list attached)  

-Un. Carried-
- R23-210 9. Councillor J. Hiebert, Councillor J. Siemens RESOLVED that the City of Steinbach accept the following Business Licences. (list attached)  

-Un. Carried-
- R23-211 10. Councillor M. Zwaagstra, Councillor J. Siemens RESOLVED that the City of Steinbach give first reading to By-Law 2233, to replace Residential Capital Development Fee By-Law 2217, Water & Sewer Impact Fee By-Law 1883 & Non-Residential Capital Development Fee By-Law 2128 with an increase of rates of 5% per year for the next four years.

Voting In Favor: M. Zwaagstra, S. Penner,  
E. Funk, B. Hiebert & J. Siemens  
Voting Against: D. Penner & J. Hiebert

R23-212 11. Councillor S. Penner, Councillor J. Hiebert  
WHEREAS Section 35(1) of The Municipal Assessment Act provides authority that a council shall each year by resolution appoint a board of revision consisting of not less than three members;

AND WHEREAS one of the appointed members of the board shall serve as the presiding officer of the board;

THEREFORE BE IT RESOLVED that the following persons be appointed to the 2024 board of revision scheduled to be held on October 24, 2023, with the designated role, and the amount of honorarium, as follows:

Matt Wieler	Presiding Officer	\$300.00
Jack Kehler	Member	\$250.00
Roy Enns	Member	\$250.00

-Un. Carried-

R23-213 12. Councillor M. Zwaagstra, Councillor J. Siemens RESOLVED that the City of Steinbach award the Lift Station #2 Improvements project to Penn-co Construction Canada (2003) Ltd. in the amount of \$1,996,642.57, and that additional funding from the City’s Utility Reserve be authorized in the amount of \$250,000.00.

-Un. Carried-

R23-214 13. Councillor S. Penner, Councillor J. Hiebert RESOLVED that the City of Steinbach re-appoint Reid & Miller Chartered Professional Accountants Inc. as the City Auditor for a one-year term (2023) in the estimated amount of \$57,500.00 (plus applicable taxes).

-Un. Carried-

14. Correspondence and a 2023 final grant payment (\$811,283.35) from the Minister of Municipal Relations regarding the 2023 Municipal Operating Grant were acknowledged.  
Received as information.

15. Councillor B. Hiebert, Councillor D. Penner RESOLVED that the meeting be adjourned.

-Un. Carried-

Time of adjournment: 8:00 p.m.

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Mayor

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City Manager