

CITY OF STEINBACH  
Regular Council Meeting  
November 21, 2023

MINUTES

1. Minutes of the Regular Council Meeting of City of Steinbach Council held on Tuesday, November 21, 2023 at City of Steinbach Council Chambers.

2. Mayor Earl Funk called the meeting to order at 7:30 p.m., with the following members of Council present: Councillors Bill Hiebert, Damian Penner, Jake Hiebert and Michael Zwaagstra. Also present: City Manager, Troy Warkentin, Manager, Corporate Services, Adam Thiessen and City Clerk, Amanda Dubois.

3. Mayor Earl Funk opened the meeting.

R23-230 4. Councillor J. Hiebert, Councillor D. Penner RESOLVED that the agenda be adopted.

-Un. Carried-

R23-231 5. Councillor B. Hiebert, Councillor M. Zwaagstra RESOLVED that the minutes of the November 7, 2023, Organization Council Meeting be approved.

-Un. Carried-

R23-232 6. Councillor D. Penner, Councillor J. Hiebert RESOLVED that the minutes of the November 7, 2023, Regular Council Meeting be approved.

-Un. Carried-

R23-233 7. Councillor J. Hiebert, Council M. Zwaagstra RESOLVED that Councillor J. Siemens and Councillor S. Penner be excused from the meeting.

-Un. Carried-

R23-234 8. Councillor B. Hiebert, Councillor M. Zwaagstra RESOLVED that the following accounts be approved for payment:

Accounts Payable (November 15, 2023)	\$	3,942,083.33
Monthly Pay Period No, 11 (November 6,2023)	\$	46,560.52
Bi-weekly Pay Period No. 23 (November 8, 2023)	\$	266,980.03

-Un. Carried-

R23-235 9. Councillor J. Hiebert, Councillor B. Hiebert RESOLVED that the Financial Statements ending October 31, 2023 be accepted.

-Un. Carried-

R23-236 10. Councillor M. Zwaagstra, Councillor D. Penner RESOLVED that the Building Permits as issued for the month of October 2023 be accepted. (list attached)

-Un. Carried-

R23-237 11. Councillor J. Hiebert, Councillor D. Penner RESOLVED that the City of Steinbach approve the following 2024 Emergency Plan amendments.

DATE (DD-MM-YYYY)	Concerning Section(s) List section & changes made
01-12-2023	<b>Emergency Plan</b> Section 2 – Removal of any reference to the Steinbach Storm Ready & Emergency Preparedness Facebook page.
01-16-2023	Section 10 – Added Memorandum of Understanding with Canada Sky Drone Services
02-07-2023	Section 10 – Renewed Memorandum of Understanding with RM of Stuartburn
03-20-2023	Section 1 – Changed Administration chart to include City Manager
10-12-2023	Section 2 – Remove the word 'Reeve' from the flow chart
10-12-2023	Section 2 – Change reference to Heather Chambers-Ewen and replace it with The City of Steinbach Communications Coordinator.
10-12-2023	Section 2 – Change referenced social media pages to reflect pages currently being used.
10-12-2023	Section 5 – Remove reference to the Storm Ready social media page.
10-12-2023	Section 5 – The number of deaths, if any (Confirmed by RCMP) changed to The number of deaths, if any (MUST BE confirmed by RCMP)
10-13-2023	Section 8 – Reception Centre – Remove reference to the Steinbach Lions Club.
10-30-2023	All sections – Updated contact information
11-23-2023	Section 9 – Updated Maps and population numbers
11-23-2023	<b>Hazard Analysis</b> Section 8 – Updated population counts and corresponding maps.

-Un. Carried-

R23-238 12. Councillor M. Zwaagstra, Councillor B. Hiebert RESOLVED that the City of Steinbach approve application for Subdivision 4451-2023-8902 as applied for by Adam Kroeker of HTFC Planning & Design on behalf of Agassiz Shore Developments subject to the execution of a development agreement.

-Un. Carried-

13. City of Steinbach 2024 Regular Council Meeting dates were acknowledged.  
1st and 3rd Tuesday of each month - 7:30 p.m.

- Tuesday, January 16, 2024
- Tuesday, February 6, 2024
- Tuesday, February 20, 2024
- Tuesday, March 5, 2024
- Tuesday, March 19, 2024
- Tuesday, April 2, 2024
- Tuesday, April 16, 2024
- Tuesday, May 7, 2024
- Tuesday, May 21, 2024
- Tuesday, June 18, 2024
- Tuesday, July 2, 2024
- Tuesday, July 16, 2024
- Tuesday, August 6, 2024
- Tuesday, August 20, 2024
- Tuesday, September 3, 2024
- Tuesday, September 17, 2024
- Tuesday, October 1, 2024
- Tuesday, October 15, 2024
- Tuesday, November 5, 2024
- Tuesday, November 19, 2024
- Tuesday, December 3, 2024
- Tuesday, December 17, 2024

14. Crime Stoppers request for .25 per capita/resident were acknowledged.  
Received as information.

15. Councillor B. Hiebert, Councillor D. Penner RESOLVED that the meeting be adjourned.

-Un. Carried-

Time of adjournment: 7:47 p.m.

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Mayor

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City Manager