

CITY OF STEINBACH  
Regular Council Meeting  
December 7, 2021

MINUTES

1. Minutes of the Regular Council Meeting of City of Steinbach Council held on Tuesday, December 7, 2021 at City of Steinbach Council Chambers.

2. Mayor Earl Funk called the meeting to order at 7:30 p.m., with the following members of Council present: Councillors Bill Hiebert, Jac Siemens, Damian Penner and Michael Zwaagstra. Also present: City Manager, Troy Warkentin, Manager, Corporate Services, Adam Thiessen and City Clerk, Deb Rempel.

3. Councillor Bill Hiebert opened the meeting.

R21-246 4. Councillor M. Zwaagstra, Councillor J. Siemens RESOLVED that the agenda be adopted.

-Un. Carried-

R21-247 5. Councillor D. Penner, Councillor B. Hiebert RESOLVED that the minutes of the November 16, 2021 Regular Council Meeting be approved.

-Un. Carried-

R21-248 6. Councillor B. Hiebert, Councillor J. Siemens RESOLVED that Councillor S. Penner and Councillor J. Hiebert be excused from the meeting.

-Un. Carried-

7. Council meeting recessed and Public Hearing was called to order at 7:35 p.m., by Mayor Earl Funk. Public Hearing was to consider By-Law 2186 Local Improvement Plan 2022-01, Southeast Event Centre.

By-Law 2186

Local Improvement Plan 2022-01  
Southeast Event Centre

Purpose: To proceed with a project to construct as Event Centre to replace the Centennial Arena.

7.1 City Manager, Troy Warkentin, introduced By-Law 2186, Local Improvement 2022-01 and reported that Notices pursuant to The Municipal Act had been completed.

7.2 Written correspondence of objection was received from the following:

1. Martha and Isbrand Hiebert
2. Ms Elaine Boyde
3. Haven Group - David Driedger CEO
4. Steinbach Housing - David Driedger CEO
5. Bernhard and Agnes Martens
6. Ellery Burton
7. Lorne and Carol Dyck

7.3 There was no one present at the public hearing.

7.4 There being no further discussion, Council meeting re-opened at 7:40 p.m.

R21-249 8. Councillor J. Siemens, Councillor M. Zwaagstra RESOLVED that the City of Steinbach give second reading to By-Law 2186 Local Improvement Plan 2022-01, Southeast Event Centre.

-Un. Carried-

9. Council meeting recessed and Public Hearing was called to order at 7:45 p.m., by Mayor Earl Funk. Public Hearing was to consider By-Law 2187 Local Improvement Plan 2022-02, Loewen Boulevard/PTH 12 North intersection.

By-Law 2187  
Local Improvement Plan 2022-02  
Loewen Boulevard / PTH 12 North intersection

Purpose: To proceed with a project to reconstruct the roadway, sidewalks, watermain, sewer main and land drainage sewer located near the intersection of Loewen Boulevard and PTH 12 North.

9.1 City Manager, Troy Warkentin, introduced By-Law 2187, Local Improvement 2022-02 and reported that Notices pursuant to The Municipal Act had been completed.

9.2 There is one letter of correspondence to By-law 2187, Local Improvement 2022-02 from Bernhard and Agnes Martens.

9.3 Kevin Pankratz, 26 Lions Gate Drive, on behalf of his father Helmut Pankratz, owner of 5 PTH 12 North was present at the hearing providing comment and the following concerns;

- Concern of the volume of traffic at the intersection and the traffic back up of vehicles down Loewen Boulevard;
- propose 3 lanes which would allow for a turning lane for each direction and a through lane;
- that there be a opening in the median to allow access to their property for eastbound traffic;
- he voiced concerns that the City would use private land if there already is enough public land to use.

Kevin Pankratz was not objecting to the debt issue.

9.4 There being no further discussion, Council meeting re-opened at 7:57 p.m.

R21-250 10. Councillor J. Siemens, Councillor D. Penner RESOLVED that the City of Steinbach give first reading to By-Law 2187 Local Improvement Plan 2022-02, Loewen Boulevard / PTH 12 North intersection renewal.

-Un. Carried-

R21-251 11. Councillor M. Zwaagstra, Councillor B. Hiebert RESOLVED that the City of Steinbach give second reading to By-Law 2187 Local Improvement Plan 2022-02, Loewen Boulevard / PTH 12 North intersection renewal.

-Un. Carried-

12. Council meeting recessed and Public Hearing was called to order at 8:03 p.m., by Mayor Funk. Public Hearing was to consider Variance V-2021-25.

Variance V-2021-25  
Owner: 4725833 Manitoba Ltd.  
Applicant: VP Enterprises Inc.  
71 Chrysler Gate  
Lot 1 Plan 52691

Purpose: To allow for a "RMD" Residential Medium Density property to have a height of 4 storeys whereas Zoning By-Law 2100 permits a maximum height of 3 storeys.

12.1 Troy Warkentin, City Manager introduced Variance V-2021-25 and reported that notices pursuant to The Planning Act had been completed.

12.2 There was one letter of correspondence on file.

12.3 Edwin Pankraz on behalf of the applicant, 36 Carriere Drive, La Broquerie was present at the hearing and provided that the intent is to build two multi family buildings consisting of a total of sixteen units with basement suites. The buildings will consist of 2 and 3 bedroom units. He provided that the total height of the buildings would not be more than a full 3-storey building. Building two buildings allows them to build in phases.

The applicant was prepared to answer questions of Council.

12.4 Eldon Wallman, 2 Springwood Bay was present at the hearing with concerns. He provided the following:

His backyard faces the proposed project and has concerns of backyard privacy; safety concerns of the access and the exit to the area - he has noticed people not stopping at the stop signs, and school traffic racing, this causes a safety concern of the children living in the complex and crossing the street.

12.5 Edwin Pankraz returned to the podium and provided that these concerns could be reviewed.

12.6 There being no further discussion Council meeting re opened at 8:13 p.m.

R21-252 13. Councillor M. Zwaagstra, Councillor B. Hiebert RESOLVED that the City of Steinbach approve Variance V-2021-25.

-Un. Carried-

R21-253 14. Councillor M. Zwaagstra, Councillor J. Siemens RESOLVED that the City of Steinbach and Serving Seniors Inc. enter into an agreement commonly referred to as the “Steinbach Accessible Transportation Services Agreement”.

-Un. Carried-

R21-254 15. Councillor B. Hiebert, Councillor J. Siemens RESOLVED that the following accounts be approved for payment:

Accounts Payable (December 1, 2021)	\$3,992,445.71
Bi-weekly Pay Period No. 24 (November 23, 2021)	\$232,218.12

-Un. Carried-

R21-255 16. Councillor D. Penner, Councillor B. Hiebert RESOLVED that the building permits as issued during the month of November 2021 be accepted. (list attached)

-Un. Carried-

R21-256 17. Councillor D. Penner, Councillor J. Siemens  
WHEREAS Section 163 of The Municipal Act states a council may adopt an interim operating budget, for that part of the year prior to the adoption of the operating budget for the fiscal year.

BE IT RESOLVED that the City of Steinbach adopt the following interim operating budget for 2022:

General Government Services	\$500,000.00
Protective Services	\$800,000.00
Transportation Services	\$500,000.00
Environmental Health Services	\$400,000.00
Public Health and Welfare	\$30,000.00
Environmental Development	\$30,000.00
Economic Development	\$30,000.00
Recreation Services	\$600,000.00
Fiscal Services	\$1,000,000.00
Capital Equipment	\$1,000,000.00
Water Utility (Operating)	\$800,000.00

-Un. Carried-

BE IT RESOLVED that the City of Steinbach be authorized to borrow up to \$2,000,000.00 from the Royal Bank of Canada (*hereinafter referred to as "the Bank"*) during 2021 for operating expenses, and to pay or agree to pay interest thereon, or on so much thereof as remains from time to time paid, calculated at the Bank's prime interest rate per annum in effect from time to time minus 0.25% per annum, as well after as before maturity default and judgement, with interest on overdue interest at the same rate as the principal.

THAT the amount so borrowed with interest aforesaid be evidenced by either of the following means:

(a) by one or more promissory notes under the seal of the corporation and signed by the Mayor and one of the following the City Manager or the Senior Manager, Finance thereof and given to the Bank; or

(b) by overdraft on the account of the corporation with the Bank by cheques signed by the Mayor and one of the following the City Manager or the Senior Manager, Finance thereof.

THAT the Corporation hereby mortgages, assigns, transfers, pledges and hypothecates to the said Bank the taxes of the Corporation for the present year for municipal, school or the purposes of the Minister of Intergovernmental Affairs as additional security for the repayment of the amount so borrowed for any of such respective purposes.

THAT the Corporation shall deposit said taxes with the Bank as collected in a special account as collateral security for payment of the amount so borrowed and interest, but the Bank shall not be restricted to the said taxes for payment of the sum borrowed hereunder, nor shall it be bound to wait for repayment of said sum until said taxes are collected, or be required to see that they are deposited or applied as aforesaid.

THAT the amount so borrowed and interest shall be payable within the current fiscal year.

THAT the Mayor and one of the following the City Manager or the Senior Manager, Finance are hereby authorized to give to the said Bank in the name, on behalf of and under the seal of the Corporation as security for the moneys so borrowed, and interest thereon, a covenant or agreement containing a clause that all taxes levied or to be levied by the Corporation for the present year be and they are thereby pledged, hypothecated, mortgaged, transferred and assigned to the Bank as security for said loan and interest thereon and are charged as a first charge with repayment of such loan and interest, or a clause to like effect; and that said taxes shall be deposited forthwith on being collected in the Bank to the credit of the Corporation in a special account as collateral security for said advance.

-Un. Carried-

19. The 2022 City of Steinbach , Regular Council meeting dates was provided as information.

R21-258 20. Councillor M. Zwaagstra, Councillor D. Penner RESOLVED that the City of Steinbach approve the following 2021 Emergency Plan Amendments.

DATE (DD-MM-YYYY)	Concerning Section(s) List section & changes made
	<b><u>EMERGENCY PLAN</u></b>
12-04-2021	Section 1 – Cover, Index, Notices, Distribution. Made changes to distribution
15-01-2021	list
15-01-2021	Section 1 – Change all references from Mayor/Reeve to Mayor
22-01-2021	Section 1 – 1.6.2. Termination of Local State of Emergency-Change ‘the residents of the municipality’ to ‘the residents of the city’
22-01-2021	Section 3 - Change all references to Fleetnet radios to P25 radios as well as any instructions that have changed with the provincial change from the Fleetnet to the P-25 radio system
21-10-2021	Sections 2, 4, 5, 6 & 8, Updated & verify contact information
21-10-2021	Section 3 – Remove all references to the R.M. and Hanover Fire Department
21-10-2021	Section 9 – Remove WS Steel Finishing Plant from Map 9
22-10-2021	Section 9 – Remove Mid Canada Millwork from Map 13
22-10-2021	Section 9 – Remove Menno Mart from Map 15
22-10-2021	Section 11 – Replace all Chief Administrative Officer (CAO) references to City Manager
09-11-2021	Section 11 – Remove all references to Reeve
09-11-2021	Section 12 – Removed all references to the R.M. of Hanover
09-11-2021	<b><u>ACTION GUIDELINES</u></b>
12-11-2021	Section 3 – Change reference of Manitoba Conservation Branch to Manitoba

12-11-2021	Environment Branch Section 5 – Delete all references to Weather Spotters Section 8 – Replace any reference to CAO with City Manager
15-11-2021	<u><b>HAZARD ANALYSIS</b></u> Delete Section 1 Cover Page and Index. All Section numbers change (e.g.
12-11-2021	Section 2 becomes Section 1, Section 3 becomes Section 2, etc.). The cover
12-11-2021	page and index is not designated a section number.
	Section 1 – Change Old Mid-Canada Millwork Building to Swift High-Speed Internet.
	Section 6 - Severe Summer Storm. Delete reference to Weather Watchers.
	Section 8 – Updated population counts and corresponding maps.

-Un. Carried-

R21-259 21. Councillor J. Siemens, Councillor B. Hiebert RESOLVED that the City of Steinbach approve the 2021 Business Tax cancels and small balance write offs. (list attached)

-Un. Carried-

- 22. Correspondence and a grant request were acknowledged from Manitoba Crime Stoppers. Received as information.
- 23. Correspondence and a grant request were acknowledged from Katie Cares - Katie's Cottage. Received as information.
- 24. Correspondence and a grant request were acknowledged from Steinbach Alternative Justice. Received as information.
- 25. Correspondence and a grant request were acknowledged from Steinbach and Area Animal Rescue Inc. Received as information.
- 26. Correspondence and a grant request were acknowledged from Ronald McDonald House Charities. Received as information.
- 27. Correspondence and a grant payment (\$9,901.50) was acknowledged from the Minister of Municipal Relations - Mobility Disadvantaged Transportation Program. Received as information.
- 28. Minute of the Jake Epp Library of October 21, 2021 were acknowledged. Received as information.
- 28.1 Councillor D. Penner thanked Mayor Funk for the Jake Epp Library board appointments and he provided that Jacqui Broesky is the board chair.
- 29. Councillor B. Hiebert, Councillor D. Penner RESOLVED that the meeting be adjourned.

-Un. Carried-

Time of adjournment: 8:30 p.m.

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Mayor

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City Manager