

CITY OF STEINBACH
Regular Council Meeting
July 2, 2025

MINUTES

1. Minutes of the Regular Council Meeting of City of Steinbach Council held on Wednesday, July 2, 2025, at City of Steinbach Council Chambers.

2. Mayor Earl Funk called the meeting to order at 7:30 p.m., with the following members of Council present: Councillors Jake Hiebert, Michael Zwaagstra, Bill Hiebert, Susan Penner, Jac Siemens & Damian Penner. Also present: City Manager, Troy Warkentin, Manager, Corporate Services, Adam Thiessen, and City Clerk, Amanda Dubois.

3. Councillor M. Zwaagstra opened the meeting.

R25-133 4. Councillor S. Penner, Councillor J. Siemens RESOLVED that the agenda be adopted.
-Un. Carried-

R25-134 5. Councillor B. Hiebert, Councillor J. Hiebert RESOLVED that the minutes of June 17, 2025, Regular Council Meeting be approved.
-Un. Carried-

R25-135 6. Councillor D. Penner, Councillor J. Hiebert RESOLVED that the following accounts be approved for payment:

Accounts Payable (June 25, 2025)	\$	1,805,211.96
Bi-Weekly Pay Period No. 13 (June 17, 2025)	\$	376,991.38

-Un. Carried-

R25-136 7. Councillor J. Siemens, Councillor S. Penner RESOLVED that the Financial Statements ending May 31, 2025 be accepted.
-Un. Carried-

R25-137 8. Councillor M. Zwaagstra, Councillor S. Penner RESOLVED that the City of Steinbach give third reading to By-Law 2255, Local Improvement Plan 2025-01, Lift Station #1 to Lagoon Forcemain Twinning.
-Un. Carried-

9. Council meeting recessed and Public Hearing was called to order at 7:39 p.m., by Mayor Earl Funk. Public Hearing was to consider Conditional Use CU-2025-02.

Conditional Use CU-2025-02
Owner: Association for Community Living – Steinbach Branch Inc.
Applicant: Adult & Teen Challenge of Canada
Civic Address: 16 Pioneer Road
Legal: Lot 6, Block 2, Plan 13333

Purpose: To allow the operation of a retail sales business on the subject property.

9.1 Troy Warkentin, City Manager introduced Conditional Use CU-2025-02 and reported that notices pursuant to The Planning Act had been completed.

9.2 Mike Fast and Daniel Emond, 75 Westview Drive, on behalf of Adult Teen Challenge were present at the hearing.

9.3 Mr. Fast explained that the location was an ideal fit for the organization, as it is within walking distance of a facility where people could work, allows for economical operation in an affordable part of Steinbach, and includes a garage and 5,000 square feet of office space.

9.4 Mr. Emond confirmed that the space is the perfect size and location, fully meeting the needs of their organization. They will be able to move in easily and continue running their programs without disruption.

10. There was no one present at the public hearing with questions or concerns.

11. There being no further discussion, Council meeting re-opened at 7:46 p.m.

R25-138 12. Councillor M. Zwaagstra, Councillor D. Penner RESOLVED that the City of Steinbach approve Conditional Use CU-2025-02, subject to the condition that the approval shall expire upon the applicant ceasing retail sales on the site.
-Un. Carried-

R25-139 13. Councillor J. Siemens, Councillor B. Hiebert RESOLVED that the City of Steinbach give third reading to By-Law 2256, being a Debt Issue by-law.
-Un. Carried-

R25-140 14. Councillor S. Penner, Councillor B. Hiebert RESOLVED that the City of Steinbach accept the following approved excavator’s licence as issued by the Operations Department.
Lic. No. 25-20 - Unger Excavating Inc. - Maxine Unger - Sewer & Water
-Un. Carried-

15. Correspondence and a Green Municipal Fund Grant to enhance the tree canopy coverage at the Southeast Event Centre in the amount of up to (\$46,170.00) from the Federation of Canadian Municipalities were acknowledged.
Received as information.

16. Correspondence and a Green Municipal Fund Grant to perform a Climate Risk Assessment and create a Climate Adaptation Plan for Steinbach in the amount of up to (\$70,000.00) from the Federation of Canadian Municipalities were acknowledged.
Received as information.

17. Minutes of the Seine Rat Roseau Watershed District of May 20, 2025 were acknowledged.
Received as information.

18. Councillor J. Hiebert, Councillor J. Siemens RESOLVED that the meeting be adjourned.
-Un. Carried-

Time of adjournment 8:01 p.m.

*ad
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Mayor

City Manager