

CITY OF STEINBACH
Regular Council Meeting
August 5, 2025

MINUTES

1. Minutes of the Regular Council Meeting of City of Steinbach Council held on Tuesday, August 5, 2025, at City of Steinbach Council Chambers.

2. Mayor Earl Funk called the meeting to order at 7:30 p.m., with the following members of Council present: Councillors Jake Hiebert, Michael Zwaagstra, Bill Hiebert & Jac Siemens. Also present: City Manager, Troy Warkentin, Manager, Corporate Services, Adam Thiessen, and City Clerk, Amanda Dubois.

3. Mayor E. Funk opened the meeting.

R25-151 4. Councillor J. Hiebert, Councillor M. Zwaagstra RESOLVED that the agenda be adopted.
-Un. Carried-

R25-152 5. Councillor J. Siemens, Councillor B. Hiebert RESOLVED that the minutes of July 15, 2025, Regular Council Meeting be approved.
-Un. Carried-

R25-153 6. Councillor J. Siemens, Councillor B. Hiebert RESOLVED that Councillor S. Penner and Councillor D. Penner be excused from the August 5, 2025 regular council meeting.
-Un. Carried-

7. Council meeting recessed and Public Hearing was called to order at 7:37 p.m., by Mayor Earl Funk. Public Hearing was to consider Variance V-2025-14.

Variance V-2025-14
Owners: Laverne & Kimberley Pappel
Applicant: Jordan Loewen
Civic Address: 22 Country View Lane
Legal: Lot 1, Plan 49241

Purpose: To permit an overall site width of 62 feet whereas the “RR” Rural Residential Zone requires a minimum of 100 feet.

7.1 Troy Warkentin, City Manager, introduced Variance V-2025-14, reported that notices pursuant to The Planning Act had been completed and that the Owner had submitted 4 letters of support.

7.2 Troy Warkentin, City Manager, clarified that the residual property will also require a variance and recommended that decision be made after the public hearing for the residual property is held.

7.3 The Owner was present and willing to answer questions of council.

8. There was no one present at the public hearing with questions or concerns.

9. There being no further discussion, Council meeting re-opened at 7:40 p.m.

10. Troy Warkentin, City Manager, presented a report prepared by the City Engineer in regards to a request to review a request from Southwood School Principal Marge Thiessen in March 2025.

10.1 Further to the request of administration on April 15th, administration has completed a report and provides the following recommendations:

- Install school area signs along Kroeker and Southwood according to current standards, warning motorists that they are entering and exiting the area, as shown in the attached drawing of the report.

- That the school relocate its fence opening to the south corner of the school yard which is a safer crossing point and would significantly reduce the number of pedestrians crossing Kroeker Avenue at the Southwood Drive intersection and bus loop exit, which isn't an ideal location for stop control or PCC.
- That landowners be instructed to cut back or remove any landscaping in the boulevard at the intersection of Kroeker Avenue and Southwood Drive that is affecting visibility.

R25-154 11. Councillor M. Zwaagstra, Councillor J. Hiebert

BE IT RESOLVED that the City of Steinbach accept recommendation two and three of the Southwood School Traffic Control Request and amend recommendation one to read:

“1. To create a reduced school speed zone along Kroeker Avenue fronting the school”.

-Un. Carried-

R25-155 12. Councillor B. Hiebert, Councillor J. Siemens RESOLVED that the following accounts be approved for payment:

Accounts Payable (July 29, 2025)	\$	2,169,978.34
Bi-Weekly Pay Period No. 15 (July 15, 2025)	\$	431,014.70

-Un. Carried-

R25-156 13. Councillor J. Hiebert, Councillor J. Siemens RESOLVED that the Financial Statements ending June 30, 2025 be accepted.

-Un. Carried-

R25-157 14. Councillor B. Hiebert, Councillor M. Zwaagstra RESOLVED that the City of Steinbach accept the following excavator licence as issued by the Operations Department.

Lic No. 2025-21 - Burbank Directional Drilling – Marta Schwartz - Utilities

-Un. Carried-

R25-158 15. Councillor J. Siemens, Councillor B. Hiebert

WHEREAS the City of Steinbach approved a five year grant fund matching program to support an economic development office in Steinbach with an end date of December 31, 2025; and

WHEREAS the pilot project will reach the conclusion of its planned term on December 31, 2025;

THEREFORE BE IT RESOLVED that the City of Steinbach does not renew its grant funding commitment upon the conclusion of the current term effective December 31, 2025.

-Un. Carried-

16. Councillor B. Hiebert, Councillor J. Siemens RESOLVED that the meeting be adjourned.

-Un. Carried-

Time of adjournment 8:02 p.m.

*ad

Mayor

City Manager