

CITY OF STEINBACH  
Regular Council Meeting  
February 18, 2020

MINUTES

1. Minutes of the Regular Council Meeting of City of Steinbach Council held on Tuesday, February 18, 2020 at City of Steinbach Council Chambers.

2. Mayor Earl Funk called the meeting to order at 7:30 p.m., with the following members of Council present: Councillors Damian Penner, Jake Hiebert, Susan Penner, Bill Hiebert, Jac Siemens and Michael Zwaagstra. Also present: City Manager, Troy Warkentin, Administrative Assistant Amanda Dubois, and Manager, Corporate Services, Adam Thiessen.

3. Councillor Jac Siemens opened the meeting.

R20-029 4. Councillor S. Penner, Councillor B. Hiebert RESOLVED that the agenda be adopted.

-Un. Carried-

R20-030 5. Councillor J. Hiebert, Councillor D. Penner RESOLVED that the minutes of the February 4, 2020 Regular Council Meeting be approved.

-Un. Carried-

R20-031 6. Councillor B. Hiebert, Councillor J. Siemens RESOLVED that the following accounts be approved for payment:

Accounts Payable (February 12, 2020)	\$1,654,075.09
Bi-weekly Payroll No. 3 (February 4, 2020)	\$224,351.47
Monthly Payroll No. 2 (February 10, 2020)	\$45,656.31

-Un. Carried-

R20-032 7. Councillor D. Penner, Councillor J. Siemens RESOLVED that the City of Steinbach give first reading to By-Law 2144, street renaming by-law.

-Un. Carried-

R20-033 8. Councillor J. Hiebert, Councillor B. Hiebert RESOLVED that the City of Steinbach give second reading to By-Law 2144, street renaming by-law.

-Un. Carried-

9. Donovan Toews, Jeff Pratte and Brenda Tesarski of Landmark Planning and Design and Jeff Bell, Hydrogeologist with Friesen Drillers were in attendance.

9.1 Donovan Toews presented on behalf of Landmark Planning and Design.

9.2 The delegation outlined the municipalities that could fall within the proposed East Region Water Co-op (ERWC), and the three round processes envisioned for the proposed ERWC.

9.3 Donovan was prepared to answer questions of council.

9.4 Mayor Earl Funk thanked the delegation for their informative presentation.

10. City Manager, Troy Warkentin reported that the City has received The 2019 Steinbach Annual Traffic Count Program, as submitted by WSP Canada Group Limited (WSP). The traffic count and analysis program was conducted at 21 intersections in Steinbach, and included p.m. peak hour traffic volumes, daily traffic volumes (PTH 12 and PTH 52 only), intersection analysis, 95th percentile left-turn lane requirements, traffic signal warrants, and pedestrian crossing control warrants.

10.1 Summary of the 2019 Traffic count program:

- a) P.M. peak hour traffic volumes at both signalized and unsignalized intersections along PTH 12 have increased at an average annual rate of approximately 1.2 to 3.6 percent over the past 10 years.
- b) Significant increase in traffic volumes along eastbound and westbound directions was found along the PTH 52 corridor from the 2018 counts. This includes increase in traffic at Industrial Road eastbound through movement by 31 percent and southbound through movement by 20 percent, and at PTH 12 eastbound through movement by 28 percent and westbound through movement by 43 percent.
- c) Significant increase in traffic volumes along northbound and southbound movements was found along PTH 12 corridor south of Millwork Drive / Stone Bridge Crossing from the 2018 counts. This includes increase in traffic at Loewen Boulevard by 14 percent and 23 percent, at Elmdale Street by 28 percent and 11 percent, at PTH 52 by 40 percent and 19 percent a Friesen Avenue / Woodhaven Avenue by 17 percent and 18 percent at Reimer Avenue by 12 percent and 14 percent, McKenzie Avenue by 12 percent and 11 percent, at Chrysler Gate by 12 percent and 8 percent, at Madison Drive by 74 percent, and at Hanover Road by 14 percent and 4 percent for the northbound and southbound through movements respectively;
- d) There are significant increases in traffic volumes at the intersections south of Loewen Boulevard along PTH 12 (PTH 52(Main Street), Friesen Avenue / Woodhaven Avenue, Madison Drive and Hanover Road) ranging from around 12 to 25 percent along PTH 52 (Industrial Road and Lund Road) by 22 percent;
- e) The intersection of Loewen Boulevard at PTH 12 was at LOS F and did not meet the target overall LOS of D, the cross-streets were operating at LOS F, and the through movement was operating at LOS D;
- f) The intersection of PTH 12 and the Superstore Access was at LOS D, but the through movement on PTH 12 was operating at LOS D and did not meet the target of LOS C, the westbound cross-street approach was operating a LOS F;
- g) The majority of the existing turning lanes have adequate lengths to accommodate the number of vehicles making left-turns. The exceptions are the westbound approach at PTH 12 and Clear Springs Road, the eastbound approach at PTH 12 and Park Road, and at all the approaches except the westbound approach on PTH 12 at PTH 52. As these locations, queued traffic is forecasted to meet or exceed the storage capacity, which could potentially result in turn volumes intruding into the through lane;
- h) The most critical location where turning lanes are needed and not provided is Loewen Boulevard eastbound, and westbound at PTH 12;
- i) Based on the Traffic Signal and Pedestrian Signal Head Warrant Analysis, and MI's sliding scale warrant priority points, none of the unsignalized intersections analyzed warrant signalization; and
- j) Based on TAC's 2018 Pedestrian Crossing Control Guide, the intersections of PTH 12 and Millwork Drive /Stone Bridge Crossing, PTH 12 and Friesen Avenue / Woodhaven Avenue, PTH 52 and Lund Road require a Rectangular Rapid Flashing Beacon (RRFB). The intersection of PTH 52 and Kroeker Avenue requires Overhead Flashing Beacon System (OF).

10.2 It was noted that copies of these annual reports are provided to the Province of Manitoba Infrastructure (MI).

10.3 Additional counts at two intersections on Old Tom Road were requested in 2015 and 2016. The intersection of Loewen Boulevard and Hespeler Street North was requested for the 2017 and 2018 traffic count programs. The three unsignalized intersections investigated in 2019 in relation to Old Tom Road are located at:

- 1) Park Road / Old Tom Road
- 2) Loewen Boulevard / Old Tom Road; and
- 3) Loewen Boulevard / Hespeler Street North

Based on the analysis of level-of-service (LOS) criteria, the three study area intersections were found to be operating at acceptable LOS.

10.4 The Steinbach Annual Traffic Count Program was acknowledged by City Council and discussion followed.

R20-034 11. Councillor M. Zwaagstra, Councillor J. Siemens RESOLVED that administration forward a copy of the traffic count report to Manitoba Infrastructure and reiterate the City’s request for Manitoba Infrastructure to make the PTH 12 and Loewen Boulevard intersection improvements a priority.

-Un. Carried-

12. City Manager, Troy Warkentin provided that the follow up request will be addressed.

R20-035 13. Councillor S. Penner, Councillor J. Hiebert RESOLVED that the City of Steinbach give first reading to By-Law 2141, being a rezoning by-law.

-Un. Carried-

R20-036 14. Councillor M. Zwaagstra, Councillor S. Penner RESOLVED that the City of Steinbach give first reading to By-Law 2145, being a rezoning by-law.

-Un. Carried-

R20-037 15. Councillor B. Hiebert, Councillor J. Siemens RESOLVED that the Building Permits as issued during the month of January 2020 be accepted. (list attached)

-Un. Carried-

R20-038 16. Councillor J. Hiebert, Councillor D. Penner RESOLVED WHEREAS Section 11(1) of *The Noxious Weeds Act* requires that Council appoint by resolution, a “municipal noxious weed inspector”,  
BE IT RESOLVED that Trevor Schellenberg, Community Services Officer, be appointed as City of Steinbach Weed Inspector for 2020.

-Un. Carried-

R20-039 17. Councillor D. Penner, Councillor J. Siemens RESOLVED that the City of Steinbach accept the 2019 Lottery Licences as issued:

<b>2019 LOTTERY LICENCE</b>					
	<b>NAME OF ORGANIZATION</b>	<b>DRAW DATE</b>	<b>NAME OF APPLICANT</b>	<b>GROSS REVENUE</b>	<b>PRIZE VALUE</b>
<b>2019A</b>	Steinbach Curling Club	May 2/19	Robert Ticknor	\$ 5,000.00	\$ 1,200.00
<b>2019B</b>	Steinbach Curling Club	Feb 15-17/19	Jake Loeppky	\$ 625.00	\$ 3,000.00
<b>2019C</b>	Stoney Brook Dance PAC	Feb 9/19	Stephanie McLean	\$ 3,905.00	\$ 110.00
<b>2019D</b>	SMHA PeeWee C2	Mar 1&2/19	Sarah Crawford	\$ 6,000.00	\$ 3,000.00
<b>2019E</b>	SMHA PeeWee C2	Mar 6/19	Sarah Crawford		\$ 1,985.00
<b>2019F</b>	Steinbach Minor Hockey	Mar 9/19	Sarah Crawford	\$ 80.00	\$ 40.00
<b>2019G</b>	Steinbach Minor Hockey	Mar 8-10/19	Michelle King	\$ 80.00	\$ 40.00
<b>2019H</b>	Steinbach Minor Hockey Bantam	Mar 9&10/10	Emily MacDonald	\$ 3,000.00	\$ 600.00
<b>2019I</b>	Steinbach Minor Hockey	Mar 9/19	Laura Oswald	\$ 6,000.00	\$ 3,000.00
<b>2019J</b>	Steinbach Minor Hockey	Mar 10/19	Laura Oswald	\$ 6,000.00	\$ 3,000.00
<b>2019K</b>	Project Builders EMC	June 13/19	Len Barkman	\$ 1,450.00	\$ 500.00
<b>2019L</b>	Steinbach & Area Lions Club	Nov 24/19	Janet Friesen	\$ 1,800.00	\$ 850.00
<b>2019M</b>	Royal Canadian Legion	Nov 24/19	Juanita Brown	\$ 1,800.00	
<b>2019N</b>	Steinbach & Area Lions Club	July 9/19	Henry Unger	\$ 15,000.00	\$ -
<b>2019O</b>	MHV Auxiliary	Aug 3/2020	Linda Schroeder	\$ 1,200.00	\$ 1,000.00
<b>2019P</b>	Farm Credit Canada	Aug 2/19	Kristen Kielich	\$ 5,000.00	\$ -
<b>2019Q</b>	Knights of Columbus Canada	Nov 19/20	Raphael Gagne	\$ 2,250.00	\$ 1,110.00
<b>2019R</b>	Threads of Time Quilt	Nov 2/19	Judi Mantie	\$ 400.00	\$ 3,000.00
<b>2019S</b>	Serving Seniors Inc.	Nov 19/19	Audrey Harder	\$ 600.00	\$ 300.00
<b>2019T</b>	Serving Seniors Inc.	Jan 30/20	Audrey Harder	\$ 4,000.00	\$ 1,627.00
<b>2019U</b>	Stein.Menn.Brethren Sew	Nov 9/19	Elfrieda Unger	\$ 1,000.00	\$ 350.00

18. Correspondence of an invitation to the 2020 Eastern District Municipal Golf Tournament and a request of support for 2020 Eastern District Golf Tournament from the Municipality of Lac Du Bonnet were acknowledged.

Received as information.

19. Minutes of the Seine-Rat River Conservation District of November 19, 2019, December 9, 2019, December 17, 2019 and January 21, 2020 were acknowledged.

Received as information.

20. Correspondence and a grant request were acknowledged from JA Manitoba Program.

Received as information.

21. Councillor D. Penner, Councillor B. Hiebert RESOLVED that the meeting be adjourned.

Time of adjournment: 8:26 p.m.

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Mayor

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City Manager