

CITY OF STEINBACH  
Regular Council Meeting  
January 2, 2018

MINUTES

1. Minutes of the Regular Council Meeting of City of Steinbach Council held on Tuesday, January 2, 2018 at City of Steinbach Council Chambers.

2. Mayor Chris Goertzen called the meeting to order at 7:30 p.m., with the following members of Council present: Councillors Earl Funk, Cari Penner, Jac Siemens, John Fehr, Susan Penner and Michael Zwaagstra. Also present: City Manager, Troy Warkentin and City Clerk, Deb Rempel.

3. Mayor Chris Goertzen opened the meeting.

R18-001 4. Councillor Zwaagstra, Councillor Siemens RESOLVED that the agenda be adopted.

-Un. Carried-

R18-002 5. Councillor S. Penner, Councillor C. Penner RESOLVED that the minutes of the December 19, 2017, Regular Council Meeting be approved.

-Un. Carried-

6. City Manager, Troy Warkentin reported that the City has received The *2017 Steinbach Annual Traffic Count Program*, as submitted by WSP Canada Group Limited. The traffic count and analysis program was conducted at 18 intersections in Steinbach, and included p.m. peak hour traffic volumes, daily traffic volumes (PTH 12 and PTH 52 only), intersection analysis, 95th percentile left-turn lane requirements, traffic signal warrants, and pedestrian crossing control warrants.

6.1 Summary of the 2017 Traffic count program:

a) P.M. peak hour traffic volumes at both signalized and unsignalized intersections along PTH 12 have increased at an average annual rate of approximately one to three percent over the past 10 years.

b) The traffic volumes on portions of PTH 12 increased when compared to 2016 volumes. This is likely due to construction on PTH 12 in 2016 between Park Road and Loewen Boulevard which reduced the number of northbound and southbound travel lanes.

c) Three distinct peaks for traffic occur at the PTH 12 and PTH 52 intersection during a 24-hour period. The traffic peaks occur in the morning (7:30 to 9:30 a.m.), during the noon hour (12:00 to 1:00 p.m.), and in the afternoon (3:30 p.m. to 5:00 p.m.).

d) The intersection of Loewen Boulevard at PTH 12 was at LOS F and did not meet the target overall LOS of D, the cross-street LOS of F, and the through movement LOS of D.

e) The intersection of PTH 12 and the Superstore Access was at LOS D, but the through movement on PTH 12 was at LOS D and did not meet the target of LOS C.

f) The majority of the existing turning lanes have adequate lengths for the number of vehicles making left-turns. The exceptions are the westbound approach at PTH 12 and Clear Springs Road, the eastbound approach on PTH 12 at Park Road, and the southbound approach on PTH 12 at PTH 52. At these locations, queued traffic is forecast to exceed the storage capacity which could potentially result in turn volumes intruding into the through lane.

g) The most critical location where turning lanes are needed and not provided is Loewen Boulevard eastbound and westbound at PTH 12.

h) The MI signal warrant priority point threshold of 82 points is exceeded, combined with more than 75 vph on the cross-street, at PTH 52 and Industrial Road (120 points). This is the fourth consecutive year that traffic signal warrants were met at PTH 52 and Industrial Road.

i) Based on TAC's Pedestrian Crossing Control Guide, a half signal is recommended for the unsignalized intersection of PTH 12 and Millwork Drive/Stone Bridge Crossing and a pedestrian corridor is recommended for the unsignalized intersection of PTH 12 and Friesen Avenue/Woodhaven Avenue.

6.2 It was noted that copies of these annual reports are provided to the Province of Manitoba Infrastructure (MI).

6.3 Additional counts at two intersections on Old Tom Road were requested in 2015 and 2016. The intersection of Loewen Boulevard and Hespeler Street North was requested for the 2017 traffic count program. Based on the analysis of level-of-service (LOS) criteria, the study area intersections are operating at acceptable LOS. Traffic control modifications are not warranted at this time.

6.4 The Steinbach Annual Traffic Count Program was acknowledged by City Council and discussion followed. General consensus was that administration confer with Manitoba Infrastructure to explore possible options to mitigate the level of service challenges at the intersection of Loewen Boulevard and PTH 12 North. Consensus to follow up with possible Pedestrian Crossing Control improvement for the area of PTH 12 North and Millwork Drive / Stone Bridge Crossing (Steinbach Bible College area); and Pedestrian Crossing Control improvement for the area of Brandt Street (PTH 12) and Friesen Avenue / Woodhaven Avenue.

6.5 City Manager, Troy Warkentin provided that the follow up request will be addressed.

R18-003 7. Councillor Funk, Councillor Siemens RESOLVED that the following accounts be approved for payment:

Disbursements (December 27, 2017) \$648,076.84

-Un. Carried-

R18-004 8. Councillor Fehr, Councillor C. Penner RESOLVED that the City of Steinbach accept the minor subdivisions as issues by the Planning and Zoning Department.

Minor Subdivision Approval October 1, 2017 - December 31, 2017

File Number	Address/Applicant	Date of Completion	Type of Subdivision
4451-2017-7945	Goldmark Developments Inc. 80 & 82 Grandview Drive	October 17, 2017	Duplex Split
4451-2017-7946	Goldmark Developments Inc. 92 & 94 Grandview Drive	October 26, 2017	Duplex Split
4451-2017-7888	Goldmark Developments Inc. 1 & 3 Crescentwood Drive	November 7, 2017	Duplex Split
4451-2017-7891	Goldmark Developments Inc. 9 & 11 Crescentwood Drive	November 7, 2017	Duplex Split
4451-2017-7932	Prairie Homes Inc. 210 & 212 Chrysler Gate 222 & 224 Chrysler Gate	December 29, 2017	Duplex Split

-Un. Carried-

R18-005 9. Councillor Funk, Councillor S. Penner RESOLVED that the City of Steinbach accept the minor Variance applications as issues by the Planning and Zoning Department.

Minor Variance Approval January 1, 2017 - December 31, 2017

File Number	Address/Applicant	Date of Completion	Type of Variance
V-2017-01 Minor	65 Wyndham Estate Dr. Blair & Rachele Mistelbacher	January 5, 2017	Front Yard Setback 24.65 feet Rear Yard Setback 24.9 feet
V-2017-06 Minor	32 Chaddington Bay Jacob & Agatha Giesbrecht	May 24, 2017	Rear Yard Setback 22.5 feet
V-2017-09 Minor	21/ 23 Crescentwood Dr. Goldmark Developments Inc.	May 30, 2017	Side Yard 11.4 feet
V-2017-12 Minor	7 Pine Crescent Virlon & Martha Unruh	June 13, 2017	Side Yard 3.95 feet
V-2017-15 Minor	129 Grandview Drive Wincor Construction Inc.	July 27, 2017	Side Yard 3.95 feet

V-2017-17 Minor	197 & 199 Brandt Street TNT Ventures Inc. & Elmer Toews	August 29, 2017	Parking aisle width of 24.5 feet
V-2017-18 Minor	20-22 Rosebrook Trail Elmer & Edna Schultz	September 18, 2017	Side yard 3.95 feet East & West
V-2017-19 Minor	210 & 212 Chrysler Gate Prairie Homes Inc.	September 18, 2017	Front Yard 23 feet
V-2017-20 Minor	29 Cambridge Way 5528527 Manitoba Inc.	September 19, 2017	24 Parking Stalls
V-2017-21 Minor	42 Crescentwood Drive Goldmark Developments Inc.	September 20, 2017	Frontage 19.66 feet
V-2017-22 Minor	32 Crescentwood Drive Goldmark Developments Inc.	September 20, 2017	Site Width 19.8 feet

-Un. Carried-

R18-006 10. Councillor Fehr, Councillor Zwaagstra RESOLVED that the City of Steinbach accept the 2017 Lottery Licences.

<b>2017 LOTTERY LICENCE</b>					
	<b>NAME OF ORGANIZATION</b>	<b>DRAW DATE</b>	<b>NAME OF APPLICANT</b>	<b>GROSS REVENUE</b>	<b>PRIZE VALUE</b>
<b>2017A</b>	Eastman Selects Bantam Male AAA	01-Mar-17	Laura Oswald	2,130.00	924.98
<b>2017B</b>	Green Valley School	13-Feb-17	Kendra Rempel	447.00	223.50
<b>2017C</b>	Green Valley School Parent Grad Committee	13-Mar-17	Joni Esau	511.00	255.50
<b>2017D</b>	Heartland Quilter (MB) Inc.	13-May-17	Doris Toews	1,745.00	595.00
<b>2017E</b>	Carillon Toastmasters	22-Apr-17	Flora Schalla	125.00	Unknown
<b>2017F</b>	Carillon Toastmasters	22-Apr-17	Flora Schalla	139.00	69.50
<b>2017G</b>	Royal Canadian Legion Branch #190	26-Jun-17	Juanita Brown	2,355.00	500.00
<b>2017H</b>	Project Builders	15-Jun-17	Murray Doerksen	1,070.00	900.00
<b>2017I</b>	Royal Canadian Legion Branch #190	26-Nov-17	Juanita Brown	900.00	900.00
<b>2017J</b>	Southwood Parent Council	28-Jun-17	Ashley Richter	3,000.00	Donated
<b>2017K</b>	Mennonite Heritage Village	06-Aug-18	Linda Schroeder	4,000.00	1,000.00
<b>2017L</b>	Knights of Columbus	26-Nov-17	Bill Hornick	2,250.00	1, 110.00
<b>2017M</b>	Terry Fox Run	17-Sep-17	Barb Berman	75.00	225.00
<b>2017N</b>	Serving Seniors Inc	10-Sep-17	Kim Duncan	394.00	501.00
<b>2017O</b>	Steinbach Curling Club	26-Nov-17	Bob Ticknor	1,800.00	900.00
<b>2017P</b>	Steinbach & Area Lions Club	26-Nov-17	Henry Unger	1,636.00	850.00
<b>2017Q</b>	Steinbach Millers Midget A	21-Dec-17	Lisa Mehling	3,465.00	695.00
<b>2017R</b>	Eastman Flames U16AA Ringette Team	14-Dec-17	Kristina Farmer	4,800.00	900.00
<b>2017S</b>	Grunthal Christian Preschool	06-Nov-17	Tara Friesen	250.00	125.00
<b>2017T</b>	Serving Seniors Inc.	22-Jan-18	Kim Duncan	4,000.00	2,057.00

-Un. Carried-

11. Councillor C. Penner, Councillor S. Penner RESOLVED that the meeting be adjourned.

-Un. Carried-

Time of adjournment: 8:09 p.m.

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Mayor

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City Manager