



2023 FOOD TRUCK FAIR APPLICATION

CONTACT INFORMATION

Company: _____ Contact Person: _____

Mailing Address: _____ City: _____

Phone Number: _____ Cell Number: _____

Email: _____ Website (if available): _____

Description of Food: _____

Truck/Cart Dimensions (in feet)

Width: _____ x Length: _____

Note: ALL food trucks must be prepared to unhitch and park their towing vehicle separately for this event.

PARTICIPATION DATES

I am applying to participate at the Food Truck Fair on (check all that apply):

- Thursday, June 29, 2023, 11am – 2pm ***BONUS**
- Thursday, July 6, 2023, 11am – 2pm
- Thursday, July 13, 2023, 11am – 2pm
- Thursday, July 20, 2023, 11am – 2pm
- Thursday, July 27, 2023, 11am – 2pm

BUSINESS LICENCE

- Yes, I have a City of Steinbach Business Licence Licence #: _____
- No, I do NOT have a City of Steinbach Business Licence. I am in the process of obtaining one.

Note: All participants will be required to provide proof of business licence AND Provincial Health Inspection certificate as a condition of participation.

Steinbach Business Licence Fees:

New! 72-hour licence for temporary business activity - \$50
Resident Business Licence - \$100
Non-Resident Business Licence - \$300

Business Licence Applications: www.steinbach.ca/business-licences

Proof of Insurance Required

- Proof of Liability Insurance – Attach a copy of your valid insurance coverage

****The disposal of gray water, cooking fats, oils, or grease is NOT permitted in the City of Steinbach**

I have read and agree to follow the City of Steinbach's 'Food Cart Fair Rules and Information' and 'Food Carts/Mobile Concessions' Policy. I understand that failure to comply may result in not being able to participate in City of Steinbach events.

Print Name

Signature

Date

APPLICATION SUBMISSION

By Email: cassandra.kornelsen@steinbach.ca

In Person/Mail: Steinbach City Hall, 225 Reimer Avenue, Steinbach MB, R5G 2J1

Questions? Call 204-346-6217

**Submitting an application does NOT guarantee participation. Submitted applications will be reviewed on a first come, first served basis. Considerations will be based on competing food categories and time of submission of application. Food Cart owners that fail to register in advance may not be allowed to participate. The City will accept applications for participation until parking space cannot be allocated while maintaining required fire lanes. The maximum number of participants may change from week to week based on the space requirements (length) of individual Food Carts.



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FOOD CART FAIR RULES AND INFORMATION

- A City of Steinbach Business Licence is required for ALL participating mobile food carts per the Steinbach Business Licence Bylaw 1285. Cost is \$100 for a Resident Business Licence. A Non-Resident Licence is \$300.
- All participating mobile Food Carts are responsible for complying with all provincial and city inspections and licensing requirements.
- Mobile Food Carts will park on the T.G. Smith Centre parking lot, beside the Community Plaza (parking directly on the Plaza prohibited).
- Inappropriate conduct will not be tolerated and is grounds for being dismissed from the event (No refund on Business Licence)
- All Mobile Food Carts must be mobile, fully self-contained and sufficient; The City of Steinbach is not responsible for providing electricity, water or other amenities.
- All participating Mobile Food Carts must be present and open for business at the set date and set hours of the Food Truck Fair.
- All participating Mobile Food Carts must arrive and be parked in their designated space at least one (1) hour before the event begins and must exit within approximately one (1) hour at the completion of the event.
- All participating Mobile Food Carts must remain in their designated space for the duration of the event, even if the Food Cart is sold out of product.
- Mobile Food Carts that fail to arrive on time may be refused entry.
- Minimum of 24 hour notice required if not attending. Promotion via City Website and Social Media will include attending vendors, and this needs to be an accurate reflection of those in attendance. Failure to provide notice may prevent participation in future fairs.
- Garbage and recycling receptacles are located around the Community Plaza; however Mobile Food Carts are responsible for providing a garbage container and for the clean-up of all litter and debris.
- The Food Truck Fair will take place rain or shine.



2023

FOOD CARTS / MOBILE CONCESSIONS

Conditions of licence approval:

- 1) That the licensee does not operate within 122 meters of an established restaurant.
- 2) That the licensee complies with all provincial regulations and legislation.
- 3) That the licensee provides a garbage container and is responsible for the clean-up of all litter and debris.
- 4) That the licensee may not operate on street right of ways (right of way location may be confirmed with the City).
- 5) That the licensee provides written approval from the land owner when operating on private property.
- 6) That the licensee must obtain permission before operating at any City-owned facility (i.e. Steinbach Aquatic Centre, T.G. Smith Centre, parks). In the case of A.D. Penner Park, permission may be granted to operate the food cart/mobile concession only at such times as the park concession stand is not open.
- 7) A business licence application may be picked up at City Hall, 225 Reimer Avenue, Steinbach MB. Cost for a business licence is \$100.00 for Steinbach residents and \$300.00 for non-residents.

Planning & Zoning Department
City of Steinbach